

To: All organisations that
prescribe, dispense, hold or
administer controlled drugs in
Cheshire and Merseyside

Cheshire and Merseyside
Regatta Place
Brunswick Business Park
Summers Road
Liverpool L3 4BL

England.cmcd@nhs.net

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Dear Colleague

Re: Controlled Drug reporting tool for Cheshire and Merseyside

We are pleased to announce that NHS England (Cheshire and Merseyside) are implementing an easier, web-based system to help you meet your obligations under the CD Regulations (2013) following the Shipman Inquiry, the Francis Report and the Berwick Report. Our aim is to make the reporting of concerns / incidents relating to Controlled Drugs much simpler and standardised and will comply with the "Shipman Inquiry recommendations". NHS and private organisations, record incidents via the website and these are immediately received by the Controlled Drugs Accountable Officer (CDAO). This enables the CDAO of NHS England and also the CDAO of organisations, CCGs, CQC, NHS Protect and private entities to be reassured that the Regulations are followed promptly and appropriately by all parties.

Features include:

- Secure and quick submissions of CD concerns.
- Independent / small chain pharmacy requests for witnessing destruction of obsolete Schedule 2 CDs.
- For designed bodies under the Regs, the web-based tool will be the reporting centre for quarterly Occurrence Reports.
- All dentists, general practitioners, midwives and persons prescribing, storing or administering drugs can complete their annual Declaration.
- Build your own reports and oversee your incidents.

To begin the process all reporters of controlled drug concerns / incidents will need to register on the website www.cdreporting.co.uk. There are easy to follow videos on the website to show you how to register and report incidents, occurrences and declarations. Please note that registration requires a professional registration number therefore we have provided the relevant links for you to retrieve your registration number if required.

OFFICIAL

Support is available to help organisations and individuals during this transition to a solely web-based tool. If you have any problems please do not hesitate to contact us at england.cmcd@nhs.net

Yours sincerely



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Controlled Drugs Accountable Officer
NHS England (Cheshire and Merseyside)